

APPENDIX B —SAMPLE HOSPITAL ON-CALL PHYSICIAN POLICY



Song Hospital

Policy & Procedure	Page 1 of 1	Policy ER.28
Subject: On-Call System	Effective Date	12/97
Dept: Emergency Department	Replaces Policy #ER.38	Dated 9/90

I. Policy

To provide 24-hour specialty coverage for consultation and referrals for emergency service patients

II. Procedure

- A. On a monthly basis, each specialty department, division, or section will supply the Emergency Service with a monthly schedule designating the on-call specialist for emergency patients who need specialty consultation.
- B. Once summoned by the ED, each physician should be available within the specified time frame meeting state regulations.
- C. The rotation schedule may be on any basis that the specialty staff selects, as long as there is someone assigned for each specialty at all times.
- D. A pediatrician will be required in the following situations:
 1. Full-term newborn infants who present to the Emergency Department within the first six weeks of life.
 2. Premature infants who presents to the Emergency Department within the first three months of life.
 3. Seriously ill or otherwise compromised child under the age of 15.
- E. If a specialist will be unavailable for either his private patients or for emergency consultation because of vacation, sickness, education, etc., he should notify the Medical Staff Office and Emergency Services and state who will be covering for him until he returns.
- F. On-call lists for disaster drills for mass casualty situations will be kept current in the Emergency Room.
- G. If unable to contact covering physician or specialist within specified time frame (1999—thirty [30] minutes).
 - Notify department chairman for resolution and alternative physician assignment.
 - If unable to reach or resolve with department chairman, contact nursing supervisor to involve administrator on-call.
 - Contact Emergency Department Chairman.